

**AGING AND DISABILITY RESOURCE CENTER OF WAUKESHA COUNTY
ADVISORY BOARD
Meeting Minutes**

Meeting Date/Time: 02/06/14 9:30 a.m.

**Location: Human Services Center
514 Riverview Ave, Room 114**

Committee Members:

<u> </u>	Vacant	<u> X </u>	Patterson, Sandy
<u> X </u>	Franklin, Robert	<u> X </u>	Ruf, John
<u> X </u>	Gamez, Margaret	<u> X </u>	Spitz, Carolyn
<u> X </u>	Goetz, Jennifer	<u> X </u>	Turkoske, Julie
<u> X </u>	Graham, Bill	<u> X </u>	Wolff, Sandy
<u> X </u>	Lee, Glenn	<u> X </u>	Zaborowski, William
<u> X </u>	Ludka, Elaine		

X = Present A = Absent EA = Excused Absence

Additional Attendees:

<u> X </u>	Page, Luann
<u> X </u>	Smith, Mary
<u> X </u>	Smith, Sue

Call to Order:

The meeting was called to order at 9:30 am by Chair B. Graham.

Public Comments:

G. Lee indicated he recently read an article regarding MTM, Inc., the non-emergency medical transportation provider that replaced Logisticare. The article revealed continuing problems with on-time transportation. G. Lee wondered if this is something that may be better managed by counties, rather than at the state level. B. Graham has also been following this issue and will attempt to ascertain the most appropriate way the Board can assist.

Approval of January 2, 2014 meeting minutes – Chair B. Graham:

Chair B. Graham called for approval of the meeting minutes of January 2, 2014.

S. Patterson moved to approve the minutes; S. Wolff seconded the motion. All in attendance approved. Motion carried.

Educational Segment – Adult Protective Services – Pat Mireles and Laurie Kohler

APS Supervisor, Pat Mireles and Clinical Therapist, Laurie Kohler provided the Board with a comprehensive PowerPoint presentation detailing the Adult Protective Services Unit. The ADRC is the single point of access for all the clients that are referred to the APS Unit through

the Information & Assistance lines. Referrals are also received directly from the courts, from members of the community and law enforcement. APS staff works closely with the ADRC staff on a variety of requests for services. Board members were very interested in this topic, which generated many questions throughout the presentation.

Advisory Board Chair Report – Chair B. Graham:

B. Graham has requested ADRC Supervisor Jan Sanchez provide the Board with a report on the AODA Educational Program that is being presented at the Congregate Meal Sites at the March meeting.

ADRC Manager's Report/Meet & Greet New ADRC Manager, Luann Page:

Chair B. Graham introduced new ADRC Manager, Luann Page. After self-introductions by Board Members, Luann Page provided an overview of her background and experience. She has been with Waukesha County for 13 ½ years, working in the Economic Support area, which processes applications for Medicaid, Food Share, child care and other smaller programs. Economic Support works closely with APS and the Long-Term Care staff to ensure that people, who were eligible, receive Medicaid. Luann was an Economic Support supervisor for 6-years. When she was promoted to ES Coordinator, Senior Services was in the process of becoming an ADRC. Luann was assigned to that committee to assist in making the transition a seamless process. Being a part of that project gave her a good idea about what the ADRC was all about. Luann feels her experience will provide a nice crossover into this position. The ADRC has competent, dedicated and compassionate staff and Luann is very happy to be part of this Division.

John Ruf asked what her first priority is. Luann said her first priority is getting to learn all of the programs in the ADRC. She feels this will provide her with a clear understanding of what staff is going through and what the needs are. She is excited to bring fresh perspective to the ADRC.

B. Graham also congratulated Mary Smith on her promotion to ADRC Coordinator. Mary indicated she will continue to oversee Nutrition and Aging Services until that position is filled. Many positions in the ADRC are tied to funding. We are currently researching how we can more effectively utilize those dollars and are now identifying what areas will be the responsibility of the Coordinator, and what duties will stay with Nutrition/OAA. M. Smith will continue to attend Board meetings.

B. Graham is very excited...he feels we have a very strong team and is looking forward to positive changes. We are ready to move forward.

Manager's Report:

- M. Smith advised the 2014 Aging Unit Plan Budget has been approved by GWAAR.
- The ADRC has received Grant Allocations for 2014 from GWAAR for Older American's Act Funding. Due to the sequestration we are realizing a \$30,000.00-40,000.00 reduction across the board in our programs. This will impact our Community Services, Caregiver Support, Congregate and Home Delivered Meals. We will to work hard to ensure the direct services we provide are not affected.

- The state will be issuing applications for ten additional Dementia Care Specialists. There are currently five. Those applications will be issued in late February or early March. Adding more at the county level will assist with community education and programming.
- We are finalizing the 2014 Resource Guide and will be sending it for print before the end of the month.
- The ADRC closed the congregate meal sites and canceled Home Delivered Meals four times in January due to the extremely cold weather. HDM clients had shelf-stable meals that were available to use on those days. Additional shelf-stable meals have been ordered and will be delivered to our HDM clients.
- The ADRC is continuing to work on a more welcoming atmosphere in our lobby. Brochure racks and automatic door opener have been ordered. Artwork is starting to go up. Margaret Gamez has offered to be part of the committee.
- We continue to work on our ADRC Marketing Plan. The state has produced a series of television ads. ADRCs can apply to purchase these ads to air regionally.
- The committee working on producing a monthly newsletter will attend Publisher training on February 17. Suggestions for articles are welcome
- Board members were provided with copies of the 2013 ADRC Activity Report and the Unmet Needs Contacts. B. Graham asked if AODA figures could be captured. M. Smith will check with B. Woyak to determine if this can be done.

State Aging Advisory Committee Report - S. Wolff:

In answer to G. Lee's inquiry regarding the Margaret A. Cargill Foundation. S. Wolff indicated nothing has been awarded. The specs for the Grant will be coming out in spring of 2014. J. Turkoske requested that the Board be kept apprised of the outcome.

S. Wolff reported that the State Aging Advisory Committee meeting was devoted to information on the Dementia Care Redesign that is being conducted at the state level. A summit, which was held last October, obtained information on what the group felt the redesign should look like. Recommendations included expansion of the Dementia Care Specialist program, more attention by Public Health, more information provided to the community and increased support to caregivers. The lack of facilities and standards for training were also discussed. Early intervention and detection are essential so that proper treatment can begin as soon as possible.

Greater Wisconsin Agency on Aging Resources (GWAAR):

B. Graham reported that he received a letter from GWAAR advising that they have approved the Waukesha County 2014 Aging Unit Plan Budget.

Health and Human Services Board and Committee Report – B. Zaborowski:

B. Zaborowski shared that the Public Hearing to provide comments on unmet needs will be held at the Waukesha County Expo Center on April 3 at 7:00 p.m.

B. Zaborowski recently attended a forum on Heroin in Waukesha County at the Sharon Lynne Wilson Center in Brookfield. He provided a handout to Board members from that event, entitled *STOPPING THE HEROIN SPIRAL*. The conference featured speakers from the Waukesha County District Attorney's office, Waukesha County Sheriff's Department-METRO

Drug Unit, and representatives from the Elm Grove and Brookfield Police Departments. Parents who faced the loss of a child to this drug also shared their stories. B. Zaborowski said this was a very moving, informative presentation.

Other Business/Updates - All:

None

Adjournment:

S. Patterson moved to adjourn the meeting. B. Zaborowski seconded the motion; all in attendance approved. Motion is carried.

Next Meeting: March 6, 2014

Human Services Center, Conference Room 114

514 Riverview Avenue

Waukesha WI 53188

Approved _____ **Date** _____

Recorded and Submitted by Sue Smith